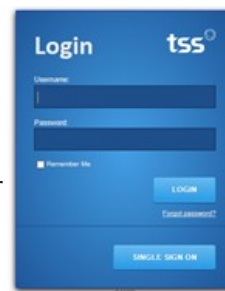


Ordering process (forBio) in ccis

1

Login

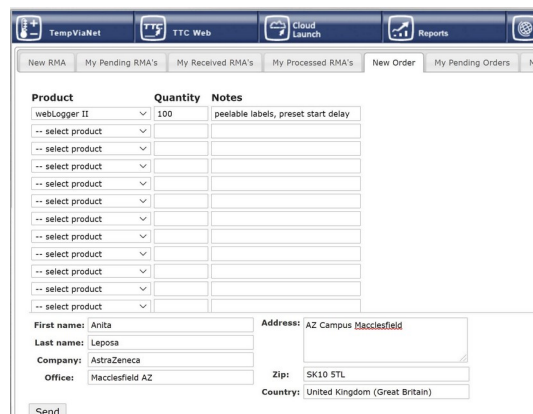
- a. Open the Internet browser and access az.ccis.se
- b. Login with your username and password



2

Create a new RUGHU

- a. Click on Orders & Returns in the bottom menu bar
- b. Click on the New Order WDE
- c. Select the type of the device from the drop down list
- d. Add the required quantity
- e. Please add in the notes field *Global PO, BIO Documents, and any other requirement like **Peelable Label***



Please note that the ZIP field is mandatory. Write 0000 in the field in case the postcode is unknown